

## Mobile Pedestals & Personal Storage

**1** Always specify ball-bearing drawer slides — friction slides fail within months  
Ball-bearing slides in a steel raceway provide smooth, quiet operation rated for 50,000–75,000 cycles. Friction slides (steel-on-steel or plastic-on-steel) wear rapidly under daily use, become rough, and do not extend to full travel distance.

**3** Specify full-extension slides on all file drawers  
Full-extension slides let the drawer open 100% of its depth, giving access to folders at the back. Three-quarter extension leaves the rear 25% inaccessible — a daily frustration for anyone who uses the file drawer regularly.

**5** Anti-tip interlocks are non-negotiable on commercial pedestals  
A fully loaded pedestal can tip forward when a heavy bottom file drawer is pulled open while the unit is freestanding. The anti-tip mechanism prevents more than one drawer from opening simultaneously. Verify this feature before ordering.

**7** Use keyed-different locks for assigned pedestals and master key for facilities override  
Keyed-different (KD) gives each employee a unique key for personal privacy. A master key overlay allows facilities management to access any pedestal when needed. This is the industry standard for large corporate deployments.

**9** Plan for the storage deficit when transitioning from cubicles to benching  
Cubicles provide 30–40 cubic feet of storage; a BBF pedestal provides 3–5 cubic feet. Run desk purge protocols, communicate storage limits clearly, and provide centralized shared storage for materials that do not need to be at each station.

**2** Confirm the pedestal height fits under the desk — especially with sit-stand desks  
Standard BBF pedestals are 24–27 inches tall including casters. A sit-stand desk at its lowest position (22–24 inches) may have only 18–20 inches of clearance. Either specify a shorter BF unit or plan for the pedestal to sit beside the desk.

**4** Match caster hardness to floor type to prevent damage  
Hard nylon casters are designed for carpet and will scratch hardwood, tile, or LVP within weeks. Soft polyurethane casters protect hard floors. For mixed-surface buildings, dual-wheel soft polyurethane casters are the safest specification.

**6** Legal-size filing requires 18+ inch body width — standard pedestals fit letter only  
Standard 15–16 inch wide pedestals accommodate letter-size (8.5 x 11) hanging folders. Legal documents (8.5 x 14) require at least 17.5 inches of internal drawer width, which means an 18–20 inch body width pedestal. Verify before specifying.

**8** Request finish samples before bulk orders to avoid metamerism mismatch  
Two finishes may match under fluorescent light but diverge under LED or natural daylight. Always request physical finish samples and verify under both lighting conditions present in the actual workspace. A slight mismatch is obvious in person.

**10** Specify locking casters on all four legs for pedestals used as seating  
Cushion-top pedestals used as impromptu guest seating must be fully stable. All four casters must be lockable and locked before anyone sits. Verify the pedestal structure is rated for dynamic seating load — typically 250–300 lb.